

**U3A COMMITTEE MEETING
MINUTES
17 JUNE 2020**

All decisions were made by consensus unless otherwise noted

- Opened:** 2:09 pm by the President
- Present:** Roger and Denise Curran, Penny Fox, Ian Gothard
- Apologies:** Merle Siwicki, Toni Spruce
- Minutes:** Accepted on the motion of Denise, seconded Ian
- Correspondence:** From Uniting Church advising that their hall is now open but that a Covid Safety Plan needs to be signed off before we can recommence. Roger and Denise to action.

Mens Shed have asked that the president write a letter to Centrelink requesting that an existing Shed member can be given status as a mutual obligation volunteer for benefits payment. Roger to action.

Treasurer's Report Tabled. There was no discussion in Merle's absence.

Matters arising: Succession planning - deferred to General Business as part of AGM.

Ian requested that Thursday Group be approved to recommence their meetings. Anticipated five members in attendance. Maximum is 20 at this stage. Agreed, with provisions:

- Social distancing
- 4 square metre rule
- Attention to sanitisation, eg bring own mugs.

Other groups' returns were considered:

- Ensure no pressure for anyone to return who is not comfortable
- Ingrid to be approached wrt Shibashi reconvening. Denise
- Need to ensure that Byron Shire Halls are open. Denise
- Need to provide information, sanitizer, cleaning materials. Denise
- No speakers are booked for Tuesday Forum at this stage. Intention is to use internal speakers for rest of 2020. Eg Member Interviews, Penny, Denise, maybe Des to be approached.
- 20 people only allowed in halls at the moment but anticipated that will increase in five weeks.
- Potential return to Tuesday Forum on 21 July with general discussion followed by member interview. Penny to talk about Taiwan on 28 July.

General Business: AGM - AGM will not be held second week of August as is normal. Office of Fair Trading has indicated that it is not a requirement to have an AGM at all in 2020.

As the AGM is our biggest meeting for the year it would be unsatisfactory to have a maximum of 20 people. There is no facility to plan or prepare group events for the AGM. It's not a good time to look for new committee.

Decision was taken to postpone AGM until potentially November 2020. Committee to continue as is until 4th term, subject to member feedback. Agreed unanimously. Roger to notify members.

Merle will do the book at the usual time but there is no need to have them audited.

Succession planning - new blood required to fill positions that will become vacant. Hence need for membership drive in first part of 2021, assuming Covid allows for this.

Newsletter -

1. Resumption on 21 July, pending approval of Covid Safety Plan
2. Let us know about your group's plans
3. Men's Shed already back
4. Thursday Group to resume next week, 25 June, at Bev Rutter's home. Ian to email Bev's details to Denise
5. French has continued on Zoom. COnsidering return to Tavern.
6. Inform members of guidelines for other groups. Need to run their Covid plans through committee if at private home.
7. Gwentyth's 100th
8. Jesse Blackadder's passing
9. Potential AGM in November. Current committee to stay in place until then.

Meeting closed: 3:16 pm

Next Meeting: TBA