

**U3A COMMITTEE MEETING  
MINUTES  
4 FEBRUARY 2020**

**All decisions were made by consensus unless otherwise noted**

- Opened: 2:04 pm by the President
- Present: Roger and Denise Curran, Merle Siwicki, Penny Fox, Toni Spruce, Ian Gothard.
- Minutes: Accepted on the motion of Denise, seconded Penny
- Correspondence: From Uniting Church advising a review of hall costs. Liberation Larder is no longer seeking to use the hall.
- Treasurer's Report: Tabled. Moved Merle, seconded Ian. No income over holiday period. Payment made to secure Ocean Shore Community Centre as alternative venue for Shibashi while Brunswick Heads Memorial Hall is being renovated. Will be reimbursed by the Shibashi group.
- Matters arising: **Constitution** - deferred due to ill health over holiday period.
- Membership Drive** - little progress due to ill health over holiday period.  
Advertising costs from Echo:  
**Classifieds** - Minimum cost is \$50 for a 4cm x 1 column advert, each extra cm is an additional \$12.50.  
**Newspaper (Casual rates):** 6x2 (85mm wide, 58mm high) \$150  
9x2 (85mm wide, 88mm high) \$225  
12x2 (85mm wide, 118mm high) \$300  
1/4 page \$675  
Denise has contact details for Ocean Shores Shopping Centre. Woolworths to call back.  
Proposed that a sub committee is formed to move the membership drive forward.
- Christmas Party Review** - feedback positive. One comment that we need to do something different. To be considered.
- General Business: Retention of Records** - intention to put pdf of all minutes and financial reports into the cloud with a backup DVD kept in the records in the Uniting Church Hall U3A cupboard.
- Roger to investigate how long such records are required to be kept. Other records such as the sign-on books and invoices also to be queried.
- Minutes from approximately the last two years are on the website, hence accessible to the Public Officer should the Office of Fair Trading need them.
- Regional Forum** - Wednesday 19 February, 10am until 1 pm at Lismore Workers Club. \$20 per head, covered by BVU3A, includes lunch. All committee members encouraged to attend to hear from Network NSW President. Representatives from the six clubs in the Northern Rivers U3A region will be in attendance.
- Succession Planning** - Roger and Denise signalled their intention to pull back from committee positions at the 2020 AGM. Need to consider who will take on these roles.
- Network Conference** - to be held in Shoalhaven from 29 April until 1 May. The theme is *Enhancing the Third Age*. Roger to attend as Northern Rivers Regional Representative. Proposed that Denise to attend as the BVU3A delegate. All committee members encouraged to attend. Roger to send agenda.
- Newsletter** - Ocean Shores Community Centre to be promoted as the replacement venue for Shibashi for term I. The Philosophers Toolbox??? Promotion of Liz Atkinson's new venture, working name *The Foodie Group*. Recommendation that the last edition for 2020 contains information about the starting date for 2021. Agreed.
- Meeting closed: 3:10 pm
- Next Meeting: TBA