

**U3A COMMITTEE MEETING
MINUTES
4 DECEMBER 2018**

Opened: 2:05 pm by the President
Present: Roger & Denise Curran, Merle Siwicki, Chris Fisher, Toni Spruce
Apologies: John Youdan, Penny Fox
Minutes: Accepted on the motion of Denise, seconded Merle
Correspondence:

- Various emails from Graeme La Motte, North Coast rep on Network NSW: Fair Trading information, time retention requirements for documents, fishing, U3A logo, U3A history. Copies were tabled and it was noted that we are in compliance. Roger to sort U3A filing cabinet for old documents and scan and “cloud” those which need to be kept.
- Request from Bev Sweeney for reference for position as qigong teacher. Draft reference read and accepted.

Treasurer’s Report: Tabled. Moved Merle, seconded Chris. Accepted

Matters arising:

- David Lawson back from OS but no discussions regarding Men's Shed assets or OH&S yet.
- Policy and Procedures document review postponed until early 2019.
- Constitution review postponed until early 2019.

General Business:

- River Cruise review
 - excellent outing from all points of view.
 - 36 members and friends in attendance.
 - Mostly within normal meeting time and exceptional price.
 - Request to repeat. Also similar Tweed River cruise is another option.
 - Geoff Harris photos to be featured in newsletter with thanks.
- Denise to email to committee list of other potential outings for 2019.
- Last Tuesday Forum for 2018 will be 11th December. To be Christmas themed – music and activities with special morning tea. Denise requested purchase of chocolates or similar up to \$20 for trivia quiz prizes. Agreed
- Newsletter – Library project Be Connected, Christmas breakup.
- Assets – Need to consider current status of BVU3A assets. Roger to stock take and report back to committee with recommendation. Discussion regarding the effect of our insurance in case of loss of BVU3A assets.
- Roger proposed making a new BVU3A sign for the A frame used at markets etc. Need to have logo and current mission statement etc. Agreed to spend up to \$100. Sign to be ready to go in February.

Meeting closed: 2:50pm

Next Meeting: TBA